

**CONSTITUTION AND BY-LAWS
YOUTH FOOTBALL OF MILTON
ASSOCIATION, INC.**

ARTICLE I- NAME

(This organization shall be known as the Milton Youth Football Association, Inc. (Herein referred to as MYF or league.)

ARTICLE II OBJECTIVE

Section 1: The objective of MYF shall be to instill in children of the community the ideals of good sportsmanship, teamwork, honesty, loyalty, courage, and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, descent, healthy and trustworthy citizens.

Section 2: To achieve this objective, MYF will provide a supervised program under the Rules and Regulations of the MYF. All Directors, Officers, and Members shall bear in mind that attainment of exceptional athletic skill and the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with section 501-(c)-(3) of the Federal Internal Revenue Code, the MYF shall operate exclusively as a non-profit educational organization providing a supervised program of competitive football games. No part of the net earnings shall inure to the benefit of any private individual or other entity.

ARTICLE III - MEETINGS

Section 1: Board meetings shall be held once a month, as decided by the board. The dates will be determined at the first Annual meeting.

Section 2: Notice of meetings will be sent by the secretary.

Section 3: Special meetings of the Members or the Board may be called by the Board.

Section 4: Bylaws shall govern the proceedings of all meetings. Except where it conflicts "Roberts Rules of Order" shall govern.

Section 5: All league business will be voted on by a majority of the Board present.

Section 6: Meeting attendance is important to the function of the league and it is the duty of each Board Member to attend monthly meetings. If a Board Member misses 3 consecutive meetings, the Board of Directors may vote to remove that member from the MYF board.

ARTICLE IV - OFFICERS, DUTIES, AND POWERS

Section 1: Powers of Administration shall be the Board of Directors, consisting of a minimum of 7 board members and 6 appointed officers. The officers shall consist of the President, Vice president, Secretary, Treasurer, Vice Treasurer, and Equipment Manager. All appointed officers shall be nominated and voted on by all members in good standing at the last meeting of the season. The officers shall take their appointed positions the following season. The season for this league begins on January 1 and ends on December 31. The term of office for said positions shall be one year. The fiscal year for this league is November 1st to October 31st.

Section 2: If any vacancy occurs in the Board by death, resignation or otherwise, it may be filled by majority vote of the remaining directors at any regular meeting or at any special meeting called for that purpose.

Section 3: A simple majority of the members of the Board shall constitute a quorum for the transaction of business.

ARTICLE V - OFFICERS, DUTIES, AND POWERS

Section 1: In addition to the following, the Board may appoint such other officers or agents it may deem necessary or desirable, and may prescribe the powers and duties of each and may fill any vacancy which may occur in any office.

Section 2: **President.** The President shall be the principal executive officer of the MYF and shall in general supervise and control all of the business and affairs of the corporation. He/She shall preside at all meetings of the members and of the board. In general, The President shall perform all duties necessary to the office and such other duties as may be prescribed by the Board from time to time. President, Treasurer, and Equipment Manager have authorization to pay necessary expenditures up to one hundred dollars. The Board must approve all other bills exceeding \$100. This position will be held for a two year term.

Section 3: **Vice President.** In the absence of the President or in the event of his/her inability or refusal to act, the Vice President shall perform the duties of the President, and when so acting shall have all the powers of and be subject to all the restrictions there upon. He/She shall also perform such other duties as from time to time may be assigned to him/her by the President or the Board. The vice president will also be responsible for completing league schedules for the season. This position will be held for a two year term.

Section 4: **Secretary.** The Secretary shall have custody of the Constitution and Bylaws, and all other records of the MYF; shall keep accurate records of the meetings and other activities of MYF and of the Board; shall be responsible for correspondence on behalf of the MYF and shall transmit all records and correspondence to any person elected to succeed him or her.

Section 5: Treasurer. The Treasurer shall receive and disburse all funds with the approval of the Board. Shall keep an accurate account of all funds received and disbursed for MYF. Shall submit a financial report at all regular meetings and at such other times as may be requested by the President. Shall compile an annual report of MYF finances. Shall provide the books of MYF and such other documentation as requested for the annual audit and shall transmit all financial records to any person elected to succeed him or her. This position's tenure shall be limited to two consecutive one-year terms as voted by MYF. The treasurer must have the board's approval for expenditures exceeding \$100.

Section 6: Vice-Treasurer. The Vice-Treasurer will assist the treasurer in all of the above mentioned duties. Shall be responsible for all financial matters pertaining to league fundraising, if applicable. The vice-treasurer will reconcile the monthly bank statement to the ledger kept by the treasurer each month. This position's tenure shall be limited to two consecutive one-year terms as voted by MYF.

Section 7: Equipment Manager. The Director of Equipment and Uniforms shall be responsible for the purchase, inventorying, distribution, maintenance, collection, etc. of all league equipment and uniform items. The MYF Board of Directors must approve purchases exceeding \$100.

Section 8: Board Members. Each board member shall be expected to attend monthly meetings, represent a team, and serve on a committee each season. Three consecutive absences from meetings may be grounds for dismissal from the board.

ARTICLE VI - CHECKS, DEPOSITS AND FUNDS

Section 1: All checks or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Board, shall be signed by the Treasurer. The Vice-Treasurer shall be responsible for reconciling the monthly statements with the books kept by the Treasurer.

Section 2: All funds of the corporation shall be deposited in such banks, trust companies or other depositories as the Board may select.

Section 3: To equalize the benefits of MYF for all participating teams; all funds shall be for the treasury of the MYF. Contributions directly to individuals or individual teams shall be discouraged.

Section 4: Fees for participating in MYF will be set annually by the Board.

ARTICLE VII - TEAMS AND PLAYERS RESPONSIBILITY

Section 1: All coaches will be approved by the Board. Coaches are responsible for setting up all practices. Four weeks will be allowed for practices before the season begins. The first week is designated without contact or equipment. Players must participate in at least 10 practices prior to playing in any games. There is a maximum of four days per week allowed for all practices with the exception of the Traveling League.

Section 2: Mouth guards, athletic supporters and cups will be purchased at the individual's expense. All children participating in this program must have these items on at both practices and games. MYF will provide uniforms to include helmets, shoulder pads, pants and jerseys. The said items will be maintained and refurbished or replaced for the safest possible conditions.

Section 3: Children participating in this program will be from first through eighth grade. Eight Graders must be no older than 15 years of age to participate. The Board is to determine the eligibility of children out of the school district. The structure of each league will be determined annually by the MYF Board based on the number of registered participants.

Section 4: One parent or guardian must sign permission slips with verification that they are responsible for the child (children) participating in the MYF League. The parents or guardians of children involved in MYF activities understand they take full responsibility for any injuries, accidents and liabilities occurring before, during, after and in transit to and from a game or practice. Parents, guardians and players also understand that even with all the safety measures taken to protect the children from injury, football in itself is a full contact sport. There is no insurance available through MYF, nor does MYF provide any.

Section 5: MYF directors, officers, coaches, referees and volunteers are released from any and all liabilities.

Section 6: All coaches must sign and comply with the Coaches Code of Conduct. Also abide by the code of ethics

ARTICLE VIII - COMMITTEES

Section 1: Committees may be formed for any specific purpose not contrary to the purpose of the league. The Board shall appoint all committees.

Section 2: At the beginning of each season, the Board shall make up a committee list and chairs for said committees as deemed fit for the upcoming season.

ARTICLE IX - AMENDMENTS

Section 1: The By-laws may be amended or repealed upon seven days notice of a meeting by all members of the Board of Directors and a majority vote of all members in good standing.

These BY-laws where approved by the MYF board on April 12, 2005.